

PROGRAM DIRECTOR'S Work Sheet

Please use this form to prepare to go online and fill out the PD Request form

In addition to the information below you will be asked to attach a file with your 'camp schedule' and a 'faculty list'. Any changes in your submitted information should be emailed to Sam Willard at: sam@camp-allendale.org.

SESSION _____ **Coordinator** _____

Program Director: _____

E-mail: _____

Assistant Program Director: _____

E-mail: _____

Schedule Issues:

Missions Location: _____ Time: _____

Minutes allowed for missionary to speak: _____

Worship Area: _____ Evening Worship Time: _____

Campfire Location - Circle one: Main Lakeview Cedar Fort Time: _____

Camper Orientation Talk - Location: _____ Time: _____

Sunday Faculty Meeting - Location: _____ Time: _____

Special Events:

Night Swims: Night (1) _____ Time: _____ Pool ___ Lake ___

Night (2) _____ Time: _____ Pool ___ Lake ___

(Lake Swims must end by 9:00PM - Only 2 Night swims per session allowed.)

Use Large Field: Yes / No Night: _____ Time: _____

Use Ark for Special Event: Yes / No Night: _____ Time: _____

Beach Area: (Non-Swim) Night: _____ Time: _____

Other Special Events Planned: _____ Day: _____ Time: _____

Special Events Comments: _____

Evening Snacks (These replace evening canteen) Choose No More than two

Ice Cream Sundaes: Night: _____ Time: _____

Smores: Night: _____ Time: _____

Pizza Snack Night: _____ Time: _____

Pop Corn Night: _____ Time: _____

The Camp has a limited supply of sound and video equipment. If you like to use any of equipment, please check.

Sound System _____ Location _____

TV/DVD _____ Location _____

TV/VCR _____ Location _____

Video Projector _____ Location _____

- Scheduling questions should be directed to your coordinator.
- Please be sure to include as much information as possible to help identify conflicts in schedules with other sessions.
- Do not assume because you had it last year you will automatically have it available this year.
- Your submitted PD form will go to your coordinator as well as the camp.